Medaille College Libraries
Rochester Campus

Hours
Mon & Wed: 4pm-8pm
Tues & Thurs: 1pm-8pm
Sat: 8:30am-12:30pm

Our Website: library.medaille.edu

Medaille Home Page -> Academics Tab -> Libraries

Resources at the Libraries
- Books
- Magazines
- Newspapers
- Popular Reading
- Ebooks
- Trade Publications
- Scholarly Journals
- Streaming Video
- Children’s Books
- Writing Guides
- Career Resources
- DVDs

Use your Medaille One Username and Password
- This will log you into our library computers
- It will connect you to online databases, journals, and ebooks
- And you can check your library account to find out due dates and fines for checked out materials
- You may also need your ID number for some services
- If you forget your login information or have other issues logging in, contact Chris McDermott at (716) 880-2399 or email him at cmcdermo@medaille.edu

Printing
- Each student receives a $15 balance for printing at the beginning of each semester
- Printing costs 5 cents a page for one-sided and 4 cents a side for two-sided

Check your print balance or add more to it at: http://mavsprint.medaille.edu:9191

The Library Doesn’t Have What I Want! What do I do?
- If another campus has it, you can click “request” next to the item in the catalog.
  You will receive an email when the item arrives at the Rochester library.
- If Medaille doesn’t have it at all, check Connect NY.
  Click “Get It!” from the Medaille Libraries Website for more information.
- If you don’t find what you need in Connect NY, you can use Interlibrary Loan (called ILLiad). It will take longer than other methods, but you will still be able to access what you need.

(flip over)
Need help? Never fear, the librarians are here!
We’re here for you and this is what we do.

- **We help get the right materials to the right person.**
  That means we keep things organized, help you select materials, help you find them, and check them out to you.

- **Citation Help**
  We do our best to help you accurately cite your references and follow APA formatting.

- **Basic Tech Support**
  We can help with some connection and printing issues, but we aren’t experts.
  For more help, email: helpdesk@medaille.edu

- **Basic Writing Help**
  We can help with topic selection, do some basic proofreading, and help you with formatting, but we aren’t experts.
  For more help, schedule a tutoring appointment for the Writing Lab at: http://medaillewritinglab.acuitiescheduling.com

**Need help from home?** Chat with a Medaille librarian during library hours by using the chat tab on the library website.

Or click on “Ask a Librarian” for more ways to get in contact with someone who can answer your question. This includes Ask Us 24/7, which can connect you to a librarian anywhere in the country at any time.

**To find this handout & others,** visit the Rochester Campus Library LibGuide at:
libraryguides.medaille.edu/mediaguides

And don’t forget! We have other LibGuides online (over 60 of them) to help you with your research at libraryguides.medaille.edu

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